



WELCOME!

IET Design Camp – Cohort Meeting #2

Phase 2: Design and Plan



Quick Reminders



Make sure you are signed into the Zoom desktop client rather than through the browser version.



We recommend using your computer for audio to facilitate participation.



Please mute your microphone and turn on your camera.



During the webinar, chat the entire group for questions and comments related to the content.



If you experience problems during the webinar, message or email _____ at _____.



Remember to take notes in your Participant Guide!

AGENDA

- _____
- _____
- _____





Agenda

- **Session Introduction**
 - Key Takeaways and Areas of Interest from the Design and Plan Phase
 - Where You've Been: Team Activity
 - What's Next: Individual Assignment for next meeting
- **Today's Cohort Discussion**
 - Phase 2 Discussion Topics
 - Session Wrap-Up – from your breakout rooms

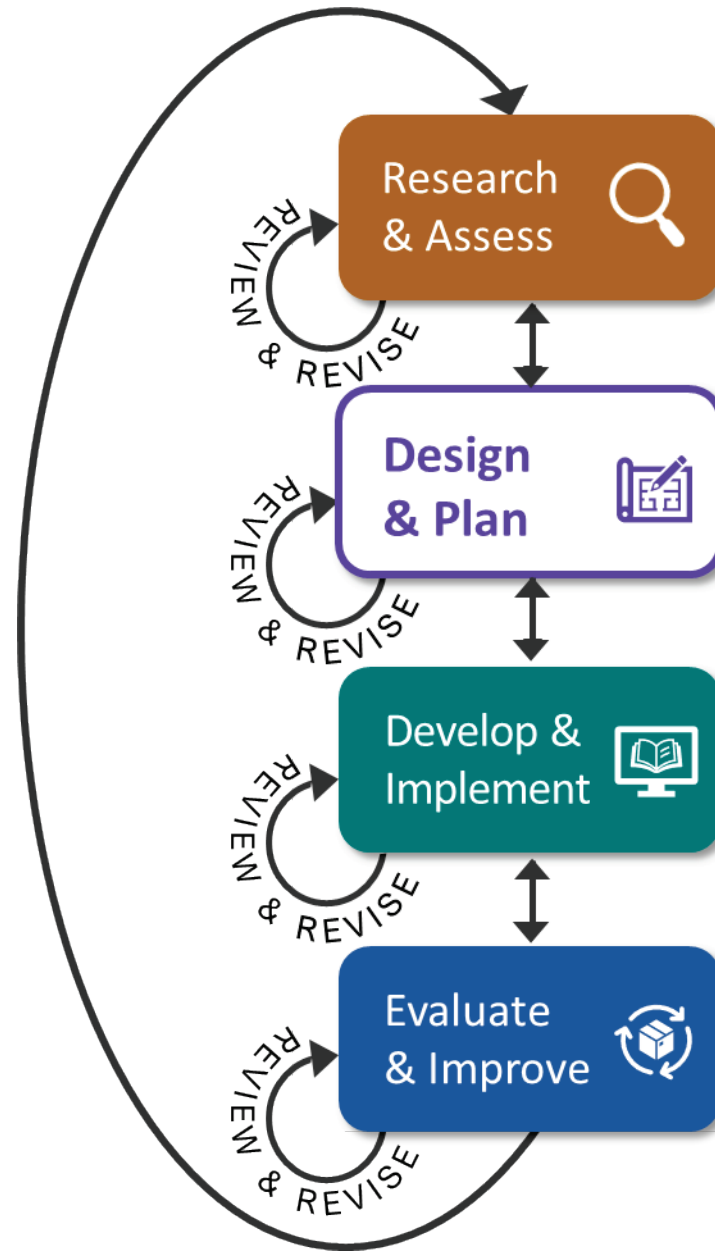
IET Design Camp

WE ARE HERE



WEEK 1	WEEKS 2 & 3	WEEKS 4 & 5	WEEKS 6 & 7	WEEKS 8 & 9
Orientation	Phase 1: Research and Assess 	Phase 2: Design and Plan 	Phase 3: Develop and Implement 	Phase 4: Evaluate and Improve 
MONDAY Toolkit reading assignment	MONDAY Toolkit reading assignment	MONDAY Toolkit reading assignment	MONDAY Toolkit reading assignment	MONDAY Toolkit reading assignment
TUESDAY Training Webinar	TUESDAY Training Webinar	TUESDAY Training Webinar	TUESDAY Training Webinar	TUESDAY Training Webinar
	WED – MON Team Activity	WED – WED Team Activity	WED – WED Team Activity	WED – WED Team Activity
	THURSDAY Cohort Discussion	THURSDAY Cohort Discussion	THURSDAY Cohort Discussion	THURSDAY Closing Session

Key Tasks for Design & Plan Phase



- ✓ Form a design team
- ✓ Define the IET program and goals
- ✓ Design the IET program structure
- ✓ Plan the learner experience
- ✓ Create a program evaluation plan

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Key Takeaways



1. A strong design team and articulated learner, program, and partner goals position the IET program to meet business and learner needs.
2. Analyzing and planning for the learner experience is an important step in designing an IET program that supports learners.
3. The IET program structure should be flexible in adapting to changes in funding, staffing, and business and learner needs.
4. There are four phases of the learner experience: pre-enrollment, enrollment and intake, participation, and transition to a career or additional education or training opportunities.
5. An evaluation plan lays out how you will monitor the progress your program is making and the process you will use to inform program improvement efforts.

Incorporating College and Career Planning

- Have learners map the IET onto a career pathway
- Develop a mindset: Intentionally incorporate planning for career goals (next steps, viability, additional training or education).

*Template from Pathway to Success: Curriculum Guide, Pennsylvania Department of Corrections, 2017 (Hamilton & Toso)

ABOUT ME
My Skills
My Experience
My Education
My Employability Skills

ABOUT THE JOB/CAREER
Skills
Experience
Training/Education
Employability Skills

WHAT ELSE DO I NEED TO GET THE JOB/CAREER?
Skills
Experience
Training/Education
Employability Skills

Promoting Digital Literacy

Digital literacy skills are the skills associated with using technology to enable users to find, evaluate, organize, create, and communicate information. (WIOA and the Museum and Library Services Act of 2010.)

- Basic Computer Skills
- Network Literacy
- Digital Problem Solving
- Information Literacy
- Media Literacy

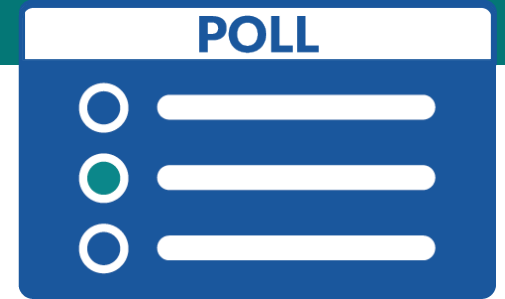


Where You've Been – Team Activity



Over the last week, you used the [IET Planning Tool](#) to complete at least one of the following:

- **Think about your IET Design Team.** Do you have the right people, perspectives, and skills on your team currently? What is missing and how might you go about adding it to your team? Draft your team's purpose statement.
- **Reflect on your existing IET Program goals.** What are they? Are they SMART? Do they cover learner, program, and partner goals. Brainstorm goals or refine your existing goals.
- **Consider the learner experience.** Brainstorm key components of the learner experience or discuss opportunities to refine and strengthen your current approach.



Poll: Team Activity

Which team activity did you tackle over the last week?

Select one:

- A. I/We thought about our IET Design Team.
- B. I/We reflected on our existing IET Program Goals.
- C. I/We discussed the learner experience.
- D. I/We tackled two or more activities.
- E. I/We didn't get to the team activity this week.



Individual Assignment

Phase 3: Develop and Implement

Before the next meeting on [INSERT DATE and TIME]:

- Read Section 3.0 Develop and Implement in the IET Toolkit.
- Review the desk aids for the section.
- Take notes and write down your questions about the Develop and Implement phase in your Participant Guide.

Cohort Discussion #2

Design and Plan



Discussion Topics:

- Which team activity did you choose?
- What did you learn?
- What questions did it raise for you?

Ask questions and share ideas!



60–65
mins.